

REGULAR COUNCIL MEETING SEPTEMBER 14, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert
Zajkowski, and Student Representative Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Mayor Horne asked for a moment of silence in honor of Courtney and Jasmine Bradford who lost their lives last week. Mayor Horne also thanked the police and fire departments for their dedicated work during these difficult situations. He asked citizens to reach out to their neighbors to help each other heal from such a tragic event.

Public Comment

None

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, August 10, 2015 and Special Council Meeting, August 24, 2015
2. Applications for License to Serve from Julia L. Martin, Osceola; Laura J. Miller, New Richmond; Allison P. Hagen, Hammond; Samantha R. Foster, New Richmond; Mariah K. Gravelle, Amery; Christina M. Rineck, Glenwood City; Anthony F. Kilian, New Richmond; Brian D. Anderson, Glenwood City; Abraham C. Anderson, New Richmond; Broderick A. Larson, New Richmond; Nicholas J. Henderson, New Richmond; Ronald A. Swanson, Osceola; and Scott E. Hansen, New Richmond
3. Application for Temporary Wine License from the Friends of the Library for September 19, 2015 from 4 to 6 p.m. at 155 East First Street, New Richmond
4. A Run/Walk Permit from the New Richmond Youth Hockey Association on October 17, 2015 at 7:30 a.m.
5. A Run/Walk Permit from the Deerfield on September 19, 2015 at 9:00 a.m.
6. A Run/Walk Permit from New Richmond Heritage Center for September 26, 2015 at 8:00 a.m.
7. Skate Park Donation of \$5,000 from Westconsin Credit Union
8. Payment of VO#58455 through VO#58557 totaling \$701,941.48 plus electronic fund transfers of \$2,067,175.73 for a grand total of \$2,769,117.21

General Fund	\$2,134,209.75
Impact Fees Fund	42,849.81
CDBG – Housing	207.50
Debt Service Fund	42,880.72
Capital Projects	31,873.69

Landfill Cleanup Fund	6,445.48
TIF District #10	444,237.75
TIF District #6	19,710.55
Storm Water Utility	39,068.31
Park Land Trust Fund	2,017.58
Tax Agency Fund	5,616.07

Alderman Ard moved to approve the consent agenda, seconded by Alderman Jackson and carried.

Department Reports

Administration- Mike Darrow stated that the FAA grant was received this morning and will be used to pay off the land loan from the State of Wisconsin. He also thanked the Public Works, Police, Electric, and Park Department staff for their assistance with the moving wall event this past weekend. Staff will be conducting interviews in the next couple of weeks for student representatives for City Council. Applications are due by September 18, 2015.

Public Works – Jeremiah Wendt stated that crews have been working on Freedom Park the last several months and will be taking a break from that project to work on other projects. Several street projects are starting including 115th Street, 175th Avenue and High Street. Residents in those areas will still be able to get to and from their property. Tomorrow is a meeting for the construction on Richmond Crossing Project and bids will be opened on September 24, 2015 for Richmond Crossing Phase III - Roosevelt Drive.

Community Development – Beth Thompson reported that there have been a number of ground breakings and ribbon cuttings including Short Dance groundbreaking and Barley Johns ribbon cutting.

Police Department – Mark Samelstad stated that they have been dealing with the homicides and have been working with a number of agencies on the investigation. The person of interest is still in Texas waiting to be transported back to St. Croix County.

Direct Seller's Permit for Jack Links Auto/RV

There was discussion regarding a possible sale which would take place in the parking lot of Federal Foam's building on South Knowles Avenue. No motion was made.

Plan Commission Recommendations

The Plan Commission recommended approving the Shoreland/Wetland Zoning Ordinance including the requirement of a conditional use permit application for those who would like to build closer than 75 feet from the shoreline. The DNR requires buildings to be 50 feet away from the shoreline. Alderman Hansen moved to suspend the rules and adopt this ordinance with the requirement as stated above, seconded by Alderman Zajkowski. Further discussion followed. Alderman Ard moved to table this ordinance for further review, seconded by Alderman Hansen and carried. Alderman Volkert and Kittel voted no.

The Plan Commission recommended approving a Certified Survey Map from the City of New Richmond for the 18 acres of commercial land on the south end of town with several conditions as listed in the minutes from September 9, 2015. This CSM creates Lot 12 and an outlot for stormwater retention. Alderman Kittel moved to approve the Certified Survey Map from the City of New Richmond as recommended by the Plan Commission, seconded by Alderman Ard and carried.

The Plan Commission recommended approving a Certified Survey Map from Skoglund Properties with conditions as listed in the minutes from September 9, 2015. Alderman Zajkowski moved to approve the Certified Survey Map from Skoglund Properties as recommended by the Plan Commission, seconded by Alderman Jackson and carried.

Finance Committee Recommendations

The Finance Committee recommended transferring \$75,000 from the General Fund to the Capital Replacement Fund. Alderman Kittle moved to accept this recommendation, seconded by Alderman Ard and carried.

The Finance Committee recommended approving the following resolution:

RESOLUTION #091501
STATE TRUST FUND LOAN APPLICATION
\$605,000

By the provisions of Section 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes, (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of New Richmond, in the County of St. Croix, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Six Hundred Five Thousand And 00/100 Dollars (\$605,000.00) for the purpose of financing street projects, boilers, and city share of ladder truck.

The loan is to be payable within 2 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 2.5 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of New Richmond, in the County of St. Croix, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of New Richmond by such loan from the state be applied or paid out for any purpose except financing street projects, boilers, and city share of ladder truck without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees make the loan, that the Mayor and clerk of the City of New Richmond, in the County of St. Croix, Wisconsin, indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and clerk of the City will perform all necessary actions to fully carry out the provisions of chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the ay and note by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Alderman Zajkowski moved to approve this resolution, seconded by Alderman Hansen and carried.

The Finance Committee recommended proceeding with the Request for Proposals for the Assessor's Contract for 2016 through 2018. Alderman Hansen moved to accept this recommendation, seconded by Alderman Ard and carried.

The Finance Committee recommended approving the purchase of a Police detective vehicle for \$22,000 and two Police squad cars with the funds to be paid from cash on hand and the Fire Department E cutters to be paid for in the 2016 budget. Alderman Zajkowski moved to accept this recommendation, seconded by Alderman Hansen and carried.

The Finance Committee recommended letting the Council make the decision on the salary range for the Police Lieutenant position. Jerry Cody has given notice of his retirement and Mark Samelstad would like to fill that position. Considerable discussion followed. Alderman Zajkowski moved to proceed with filling the Police Lieutenant position with the current salary, seconded by Alderman Kittel. On voting motion failed with Alderman Volkert, Ard, and Jackson voting no. Alderman Hansen abstained and Alderman Zajkowski and Kittel voted yes. Mark Samelstad asked for clarification of whether he can proceed with filling the position. Mayor Horne stated that it is an existing position so he can fill it at the current salary.

Park Board Recommendation

The Park Board recommended approving the contract for \$2,000 with Short-Elliott-Hendrickson for the Skate Park, approve the in-kind donation from Monarch Paving for site work for the skate park, and the contract with Cemstone for the concrete slab for the skate park at a reduced cost of \$12,000. Alderman Kittel moved to accept this recommendation, seconded by Alderman Zajkowski and carried.

The Park Board recommended approving the 2015 Park Plan Update. Jeremiah Wendt explained that the Park Board will revisit this plan each year. Alderman Zajkowski moved to accept this recommendation, seconded by Alderman Ard and carried.

Ordinance #478 Amending Section 86-1

There was discussion regarding Ordinance #478 amending Section 86-1 Special Assessments for Delinquent Utility Bills. Alderman Ard moved to suspend the rules and adopt Ordinance #478, seconded by Alderman Hansen and carried.

Mayor's Appointment

Mayor Horne appointed Matt Brotzler to the Airport Commission. Alderman Zajkowski moved to confirm this appointment, seconded by Alderman Ard and carried.

Council Work Session – 5:00 p.m. on September 28, 2015

Tentative agenda items for this meeting include: Payroll services, Health Insurance, and Budget.

Communications and Miscellaneous

Alderman Ard thanked City staff as well as all of the volunteers, law enforcement, fire and rescue for all of their work on the Moving Wall event. It was an overwhelming success. Alderman Zajkowski thanked Alderman Ard for all of her work on the event as well.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(c) Employee Benefit Information and/or Wages in Which the City of New Richmond has Jurisdiction, seconded by Alderman Jackson and carried.

Open Session

No action was taken.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Zajkowski and carried.

Meeting adjourned at 8:56 p.m.

Tanya Reigel
City Clerk